Dominic Shellard – Vice-Chancellor
2017/18
Business expenses

March 2018	£852.37	£340.04	Business meal - RMDP Board Meeting (South Africa) – 14 attendees
		£33.62	Subsistence (South Africa)
		£57.08	Car hire - South Africa
		£9.42	Car hire - South Africa
		£284.27	Business dinner - International team
		£39.47	Subsistence (South Africa)
		£22.28	Subsistence (South Africa)
		£11.91	Subsistence (South Africa)
		£54.28	Subsistence (Hong Kong)
April 2018	£390.80	£398.79	Taxi transfers - 7 days in Hong Kong
May 2018	£367.04	£52.25	Business dinner
		£12.00	Parking (Loughborough)
		£201.00	Train travel (Leicester to London)
		£8.00	Parking (Loughborough)
		£81.79	Business dinner (Manchester Metropolitan University)
		£12.00	Parking (Loughborough)
June 2018	£148.33	£12.00	Parking (Loughborough)
		£6.50	Train travel (Leicester to London)
		£24.25	Business lunch with Executive Professional Coach
		£12.00	Parking (Loughborough)
		£17.78	Subsistence
		£3.50	Subsistence
		£12.00	Parking (Loughborough)
		£23.00	Business lunch - University of Brighton
		£12.00	Parking (Loughborough)
		£9.80	Subsistence (London)
		£3.50	Subsistence (London)
		£12.00	Parking (Loughborough)
July 2018	£206.06	£55.00	Hospitality
		£38.84	Fuel for hire car - London
		£5.00	Incidental expense
		£107.22	Subsistence - China
Total	**£3,460.02**		

Simon Ambrose - Vice Chancellor's Chief of Staff
2017/18
Business expenses

Month	*Total*	*Breakdown*	*Description*
October 2017	£12.60	£12.60	Mileage - Executive Board away day
March 2018	£56.21	£11.24 £44.97	Taxi - New York Subsistence - New York
May 2018	£22.09	£22.09	Taxi - New York
July 2018	£84.37	£18.81	

Ben Browne - Chief Operating Officer
2017/18
Business expenses

No business expenses claimed

James Gardner - Pro-Vice Chancellor Strategic & International Partnerships
2017/18
Business Expenses

Month	*Total*	*Breakdown*	*Description*
Aug-17	£169.02	£92.70	Mileage - Airport
		£76.32	Subsistence - Copenhagen
Oct-17	£18.02	£18.02	Subsistence - Warsaw
Nov-17	£159.43	£105.00	Subsistence - Bangkok
		£3.24	Subsistence - China
	Hong Kong	£43.64	Subsistence - Hong Kong

		£72.56	Subsistence & Car Hire - Malaysia
Jun-18	£25.12	£9.22	Taxi - Lisbon
		£15.90	Subsistence - Lisbon
Jul-18	£104.45	£58.86	Business dinner - China
		£15.14	Subsistence - China
		£18.22	Subsistence - China
		£12.23	Subsistence - Malaysia
Total	**£986.32**		

James Gardner - Pro-

Mrs Joanne Cooke - Associate COO & Executive Director of Student and Academic Services
2017/18
Business Expenses

Month	*Total*	*Breakdown*	*Purpose/ Expense Type*
13.09.2017	£72.00	£72.00	Mileage - Directors' Development Day - Oxford
22.09.2017	£8.00	£8.00	Car Parking - Leicester
03.10.2017	£17.00	£17.00	Taxi Fare - London (Flying Higher Residential)

Total	**£128.67**		

Professor Dana Brown, PVC and Dean Business & Law
2017/18
Business Expenses

Date of Claim Submitted	Total	Breakdown	Description
Aug-17, Sept 17, Oct 17	Nil		
Nov-17	£13.00	£6.00	Taxi - Birmingham
		£7.00	Taxi - Birmingham
Dec-17 & Jan 2018	Nil	n/a	n/a

Total **£738.83**

Professor Dana Brown, PVC and Dean Business & Law
2017/18
Corporate Credit Card expenses

			£19.80	Taxi: London
			£25.95	Hospitality: Overseas Scholars visit to DMU
			£0.79	[redacted]

David Mba -

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David Mba - PVC and Dean Faculty of Technology
2017/18
Corporate Credit Card expenses

Month	***Total***	***Breakdown***	***Description***
23/08/17-22/09/17	Nil		
23/09/17-22/10/17	Nil		
23/10/17-22/11/17	Nil		
Dec-17	£153.00	£153.00	Passport fee
Jan-18	£219.56	£9.00	Passport fee
		£53.29	Subsistence (New York)
		£52.00	Subsistence (New York)
		£16.00	Subsistence (New York)
		£7.48	Subsistence (New York)
		£5.45	Subsistence (New York)
		£76.34	Subsistence (New York)
Mar-18	£236.84	£49.75	Subsistence (Poland)
		£87.96	Taxi - (Poland)
		£36.31	Subsistence (Heathrow)
		£4.88	Subsistence (Bangkok)
		£7.26	Subsistence (Bangkok)
		£24.75	Subsistence (Bangkok)
		£25.93	Subsistence (Bangkok)
Apr-18	£878.98	£186.57	Subsistence (Hong Kong)
		£461.73	Hotel accommodation - Hong Kong
		£171.01	Taxi – Kuala Lumpur
		£38.07	Subsistence - Kuala Lumpur
		£21.60	Taxi - London

Simon Oldroyd - PVC and Dean Faculty of Health and Life Sciences
2017/18
Business Expenses

Month	*Total*	*Breakdown*	*Description*

Simon Oldroyd - PVC and Dean Faculty of Healt
Sciences
2017/18
Corporate Credit Card expenses

Month	*Total*
22/10/2017	£52.35
22/11/2017	£82.75
22/12/2017	£902.98

22/07/2018	£285.85	£124.22	Subsistence - including other staff (Abu Dhabi)
		£9.45	Hotel charges – Abu Dhabi
		£42.98	

Sarah Setchell - Executive Director of People and Organisational Development
2017/18
Business Expenses

Month	*Total*	*Breakdown*	*Description*
Oct-17	£71.10	£71.10	Mileage - Director Development
Total	**£71.10**		

Sarah Setchell - Executive Director of People and Organisational Development
2017/18
Corporate Credit Card
Expenses

Month	*Total*	*Breakdown*	*Description*
Sep-17	£4.40		Car Parking
Dec-17	£4.40		Car Parking
Feb-18	£15.50	£11.10	Travel - Train Ticket
		£4.40	Car parking

Mar-18	**£95.20**	£33.20

Jackie Labbe - PVC (Academic)
2017/18
Business Expenses

Month	*Total*	*Breakdown*	*Description*
Sep-17	£103.11	£48.56	Taxi - EUA Event, Paris
		£6.90	Taxi - EUA Event, Paris
		£30.00	Taxi - EUA Event, Paris
		£17.65	Subsistence - EUA Event, Paris
Oct-17	£20.50	£12.30	Train travel - Westminster HE Forum
		£5.40	Taxi - HEPI
		£2.80	Taxi - HEPI
Nov-17	Nil	Nil	
Nov-17	£37.40	£7.00	Taxi - PVC Networking Meeting
		£5.00	Taxi - PVC Networking Meeting
		£5.40	Taxi - PVC Networking Meeting
		£20.00	Taxi - Imperial College

Nov-17

Jackie Labbe - PVC (Academic)
2017/18
Corporate Credit Card Expenses

Month	*Total*	*Breakdown*	*Description*
Oct-17	£276.84	£252.00	Conference Charges - Westminster Forum
		£24.84	Subsistence - Paris
Nov-17	£12.55	£12.55	Taxi
Feb-18	£50.10	£50.10	Hospitality
Apr-18	£48.35	£42.65	Hospitality
		£5.70	Taxi - Coventry
May-18	£4.40	£4.40	Train travel
Jul-18	£420.70	£3.70	Train travel
		£139.00	Accommodation - Glasgow

Professor Nigel Wright - PVC (Research)

2017/18

Corporate Credit Card Expenses

Month	*Total*	*Breakdown*	*Description*
September 2017	306.67	61.90	Train Travel (Leeds)
		127.97	Committee Dinner at ICFM7
		68.60	Train Travel (Leeds)
		48.20	Train Travel (Leeds)
October 2017	746.05	78.64	Hotel (Manchester)
		44.70	Train Travel (Manchester)
		11.80	Train Travel (Market Harborough)
		29.99	Incidental expenses - Mobile phone charger
		63.70	Train Travel (Birmingham)
		14.60	Train Travel (Birmingham)
		3.74	Subsistence
		172.00	Train Travel (Cambridge)
		13.09	Incidental expenses - Mobile phone case
		5.05	Subsistence
		210.25	Hotel accommodation (London)
		9.99	Incidental expenses - Passport photos
		88.50	Incidental expenses - Passport application
November 2017	743.93	79.00	Train travel (London)
		15.55	Taxi (London)
		22.75	Subsistence (London)
		20.00	Taxi (London)
		102.90	Train tra-4.3 7IDC Qa4 353.4 332.4 Tm[4.4 reW-0.

January 2018	746.91	3.99	Incidental expenses (batteries for business use)

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		3.99	Subsistence (Airport)
		24.64	Subsistence (Palermo)
		28.21	Subsistence (Palermo)
		84.55	Hotel (Leeds)
		47.00	Train Travel (Leeds)
		80.53	Subsistence (Leeds)
August 2018	193.88	100.23	Incidental expenses - Postage
		50.35	Hotel Leeds
		43.30	Subsistence-

		5.32	Bus travel (Palermo)
		25.50	Taxi (Bedford)
		19.60	Taxi (Bedford)
		663.97	

Simon Bradbury - Interim PVC and Dean Faculty of Arts, Design and Humanities
2017/18
Business Expenses

Month	*Total*	*Breakdown*	*Description*
Jun-18	**£153.22**	£31.65	Subsistence - New York
		£3.26	Subsistence - New York
		£3.69	Subsistence - New York
		£17.23	Subsistence - New York
		£25.03	Subsistence - New York